

Date: _____

Time In: _____

Crew #: _____

Job #: _____

Time Out: _____

Coronavirus COVID19 Cleaning Protocols

High Touch Areas / Hard Surfaces:

- Elevator call boxes
- Push plates
- Doorknobs
- Restroom fixtures and surfaces
- Door release buttons
- Public phones
- Project Rooms
- Elevator lobbies
- Lobby Security desks
- Break rooms/service centers

Lobby/reception Areas, Conference Centers:

- All horizontal surfaces
- All Touch panels
- All Couches, Chairs, Barstools, etc

Offices:

- Chair Handles & Backs
- Coffee Machines & Pots
- Counter Tops
- Desktops
- Door Glass
- Door Handles & Edges
- Elevator Buttons & Doors
- Employee Cell Phones
- Kiosk Buttons
- Keyboards & Mice
- Light Switches
- Mailboxes
- Microwaves
- Paper Towel Dispensers
- Phones
- Podiums
- Printer/Fax Machines
- Stair Rails
- Staplers & Staple Removers
- Tabletops
- Tape Dispensers
- Time Clocks
- Trash Receptacles

Exterior Areas:

- Entry door handles and push plates
- Dumpster gates, locks, pads
- Drive-thru lanes, windows, menu boards
- Shopping carts & cart corrals
- Exterior trash receptacles touch points

Restrooms:

- Door handles
- Sink faucets and toilet handles
- Towel dispenser handle
- Soap dispenser push plates
- Baby changing station
- Trash receptacle touch points

Cafeterias & Break Areas:

- Door handles and push plates
- Handles of all the equipment doors and operating push buttons
- Handles of the dispensers (beverage, etc.)
- Ice scoops
- Walk-in and other refrigerator handles
- Walk-in refrigerator & freezer plastic curtains
- Freezer handles
- 3-compartment sink and mop sink handles
- Handwash sink handles
- Soap dispenser push plates at handwash sink
- Cleaner dispenser push buttons
- Towel dispenser handle at handwash sink
- Trash receptacle touch points
- Cleaning tools
- Buckets
- Telephone keypad and handset
- Manager's computer
- Microphone and point of sale register
- Crew room tables and chairs
- Display screens on equipment
- All service area counter surfaces
- All kitchen counter surfaces
- Toaster Ovens
- Refrigerator Handles & Doors
- Sink Faucets & Handles
- Vending Machines
- Water Fountains

Technician

Technician

Technician

Technician