

AAIM Course Description



Challenging Discussions

As a leader, you will be faced with having discussions with team members on a variety of challenging topics. This course provides tips for every step of a challenging discussion from early preparation to final delivery and includes a template for the actual meeting.

At the end of this course you will be able to:

- Identify key principles to prepare for a Challenging Discussion with a team member
- Determine resources and best practices in final preparation for a Challenging Discussion
- Leverage a simple template to help navigate you through the discussion effectively

Topics that will be covered:

- Key Principles
- Resources
- Best Practices

Prerequisites: Anyone challenged with difficult conversations.

Advanced Preparation: There is no advanced preparation for this course.

Competencies: Communication, Personal Development

Delivery Method: Group-Live | **Course Level:** Basic | **Duration:** 2hrs

Continuing Education/Recertification Credits: CPE Credits, HRCI Recertification Credits and SHRM Professional Development Credits may be available for this course.